

**NETAJI SUBHASH ENGINEERING COLLEGE
TECHNOCITY, GARIA, KOLKATA-700152**

Ref. No: NSEC/Registration/245/2024-25

Date: 8.11.24

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URGENT NOTICE

Phase-II Registration Process for AY 2024-25 will commence as per the noted schedule in consistent with MAKAUT notification, Ref.No. 10.11/MAKAUT/REG/24-25/04 dated dated 05.11.2024.

STREAM	DATE OF REGISTRATION	TIME OF ONLINE SUBMISSION	STREAM	TIME OF ONLINE SUBMISSION
BCA/BBA	11.11.2024	11.00 a.m.-1.30 p.m.	MTECH	2.30 p.m.-5.00p.m

Date of Registration	Day	Section	Stream	Time	Date of Document Attestation	Attestation to be Done by
12-11-2024	Tuesday	M	IT	1st Half	11-11-2024	HOD, IT
		S	ECE	2nd Half		HOD, ECE
13/11/2024	Wednesday	D	CSE	1st Half	12-11-2024	HOD, ME
		H	CSE (AIML)	2nd Half		HOD, CE
14/11/2024	Thursday	O	CSE (IOT) + CSE (CYS)	1st Half	13/11/2024	HOD, AEIE
		F	CSE (AIML)	2nd Half		HOD, CSE (AIML)
15/11/2024	Friday	L	IT	1st Half	14/11/2024	HOD, IT
		G	CSE (AIML)	2nd Half		HOD, CSE (AIML)
16/11/2024	Saturday	C	CSE	1st Half	15/11/2024	HOD, BME/HOD, AEIE
		A	CSE	2nd Half		HOD, CSE
18/11/2024	Monday	P	CSBS	1st Half	15/11/2024	HOD, BESH
		B	CSE	2nd Half		HOD, CSE
19/11/2024	Tuesday	I	CSE (AIML)	1st Half	18/11/2024	HOD, CE
		E	CSE +ME+CE	2nd Half		HOD, ME
20/11/2024	Wednesday	Q	EE	1st Half	19/11/2024	HOD, EE
		T	AEIE + BME	2nd Half		HOD, BME
21/11/2024	Thursday	R	ECE	1st Half	20/11/2024	HOD, ECE
		J	CSE (AIML) + CSE(AI & DS) All remaining programmes	2nd Half		In-Charge, UA & E (IG)
22/11/24	Friday					

All the students of above-mentioned section/ programme in A.Y. 2024-25 are hereby informed to produce the **soft copies** of their **attested documents (date and department for attestation are mentioned above)** in **pen drive preferably (format and size to be followed strictly)**. The students must produce their original documents during attestation.

- Attested Student DOB proof – in pdf format (within 200kb)
- Attested Allotment letter of WBJEE (through which admission was done), CET allotment letter for BBA/BCA, PGET allotment letter for MTECH - in pdf format (within 200kb)
- Attested Anti-ragging – in pdf format (within 200kb)
- Attested Domicile Document – in pdf format (within 200kb)
- Attested Last Qualifying exam Final Semester/Year Mark sheet – in pdf format (within 200kb)
- Attested Caste Certificate (if applicable) in pdf format (within 200kb)
- Attested EWS Certificate (if applicable) in pdf format (within 200kb)
- Photo of student – in jpeg format (within 200kb)
- Signature of student – in jpeg format (within 200kb)
- Further , hard copies (xerox) of the following are required for submission to the university. 10th Admit card/Birth Certificate/DOB proof, 10th and 12th marksheet, WBCHSE Registration Card, WBJEE/JEE(M) admit card, rank card, WBJEE allotment letter (through which admission was done), CET allotment letter for BCA/BBA, PGET allotment letter for MTECH, anti ragging undertaking (student and guardian), aadhar card, domicile certificate, caste certificate (if applicable) EWS certificate (if applicable),

1. After successful submission a form with all the filled-up credentials will be downloaded, which must be duly signed by the students and their guardian.
2. All the verified documents along with the downloaded signed form need to be preserved for further process to be intimated by the University.
3. Registration and Development fees may change as per MAKAUT directive.

Amount of MAKAUT Registration & Development Fees for BTECH/BBA/BCA

Registration Fees = Rs.500/- + Dev. Fee for BTech/BBA/BCA = Rs.2200/- (@ Rs.550/-per year)
Total payment= Rs. 2700/-

Amount of MAKAUT Registration & Development Fees for BTech Lateral

Registration Fees = Rs.500/- + Dev. Fee for BTech (lateral) + Rs.1650/- (@ Rs.550/-per year)
Total payment= Rs. 2150/-

Amount of MAKAUT Registration & Development Fees for MTECH/MBA/MCA

Registration Fees = Rs.500/- + Dev. Fee for MTech + Rs.1100/- (@ Rs.550/-per year)
Total payment= Rs. 1600/-

Eligible Students are advised to pay this amount through UPI/Debit/Credit card

COLLEGE BANK ACCOUNT DETAIL

Name of the Bank- Punjab National Bank.
Branch Name- NSEC, Garia
A/C No- 1431012100000012
Branch Code No- 488500.
IFSC Code- PUNB0488500
A/C Type- Current A/C
No cash payment is acceptable.



PRINCIPAL

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**Netaji Subhash Engineering College
Technocity, Garia, Kolkata-700 152
West Bengal, India**



cc:

1. Dean (Academic)
2. Campus Administrator
3. All HoD's / In-Charges/Admin/Notice Boards/Accounts/Library/Website- with request to circulate/announce it to the students of their Departments for compliance.
4. Prof. I. Ghosh - Is requested to coordinate the entire process
5. Notice Board
6. College website
7. File