

Netaji Subhash Engineering College

Techno City, Garia, Kolkata-700152

TENDER NOTICE NO.: 19/01

1. **INVITATION:** Sealed Tenders are invited by the Coordinator for the AICTE funded project under MODROB Scheme from the authorized distributors / authorised dealers / authorized stockiest / reputed suppliers.

[For any proprietary item, the tender documents must be submitted with appropriate supporting documents]

2. **FOR SPECIAL ATTENTION:** All Tenders are to note that tenders containing any deviation from the terms and conditions, specifications and other requirement are liable to be rejected. The inviting authority reserves all rights to reject any or all the tenders without assigning any reason.
3. **REQUEST FOR TENDER DOCUMENT:** The tender documents can be downloaded from college website (<http://www.nsec.ac.in/page.php?id=538>) or to be collected from the Head of Electrical Engineering during working hours of 05.08.2019 to 16.08.2019.
4. **LANGUAGE OF TENDER:** The tender shall be submitted in English. All papers and correspondences in connection with the tender shall be in English.
5. **VALIDITY:** the validity of the offer shall be up to 30.08.2019.
6. **SUBMISSION OF TENDER:** Tender must be submitted at the office of Netaji Subhash Engineering College in sealed cover superscripting “**Tender for MODROB – EE Dept**” and shall be deposited in tender box allotted for the purpose in the college. All tenders must be accompanied by current ; (a) Valid PAN No., (b) Trade License, (c) VAT registration number, etc.

If the cover is not sealed & marked properly as above no responsibility will be assumed for any misplacement of the tender or premature opening of the envelope or parcel. Tenderers can send the tender by post but the college authorities shall not take any responsibility for misplacement in the tender documents sent by post, or delay in delivery by post. No arrangement will be made to collect tender from any delivery point other than specified in the Tender Notice. Tender will be received at the office of Netaji Subhash Engineering College on all working days (except Saturday, Sunday and other public holidays) from 05.08.2019 to 16.08.2019 between 11-00 a.m. to 5-00 p.m Tenders received late for any reason will not be considered. Telephonic tender will not be entertained.

7. **OPENING OF TENDER:** Tender will be opened on 02.09.2019 at 4-30 p.m. at the above office of the Netaji Subhash Engineering College in presence of the intending tenderer / their representative, if any. If the tender could not be opened on the date of opening due to any unavoidable circumstances, the revised date of opening of tender will be published in the college website.

8. **EVALUATION OF TENDER:** i) The purchaser will evaluate and compare the quotations determined to be satisfactorily responsive i.e. the quotations which conform to the Laid Down terms and conditions and specifications. ii) The quotations would be evaluated separately for each item.
9. **DELIVERY:** Delivery of the consignment schedule is to be made at the consignee's place within the stipulated date to be mentioned in the purchase order.
10. **ELIGIBILITY CRITERIA:** Offers for all items will be accepted only from the reputed suppliers or authorized dealers/theirs authorized distributors for which necessary authorization from the manufacturer shall have to submitted. Intending tenderer must have to produce the clientele list he served during last 03 (three) years with documentary evidence.
11. **PRICE:** All tender price shall be quoted for delivery up to the consignee's point inclusive of all charges (taxes, freight, duties etc). The rate should be quoted inclusive of packing, installation and commissioning charges also in addition to the above. The prices quoted shall be written both in figures and words. Conditional Discounts in the Price offered by the Bidder will not be entertained. The prices shall be quoted in Indian rupees only.

Sd/
Convener of Central Purchase Committee
Netaji Subhash Engineering College

For further enquiries, please contact:

1. Prof. (Dr.) Partha Sarathi Pal – Electrical Engineering Department
Phone: +91 94332 50651, Fax: +91 33 2436 1286
E-mail of the Coordinator: pspal2k@yahoo.com
2. Prof. (Dr.) Susovan Mukherjee – Electrical Engineering Department
Phone: +91 94323 12203, Fax: +91 33 2436 1286
E-mail of the Head of the Department: susovanmuk@gmail.com