



Ref. No. :

Date :

COE/MAKAUT/205/2021

10/09/2021

Notice on Form fill-up of Backlog Students for Special Supplementary(Even) Evaluation 2020-21

Appropriate authority of the University has decided to complete the special supplementary examinations through online examination process following all advisories and guidelines of different bodies in the Covid-19 pandemic situation for the interest of the students and all concerned are advised to follow the steps for application for alternate evaluation process/form fills up against Special Supplementary Evaluation 2020- 21 as per following.

1. Application form would be available in the college login for all eligible students of UG and PG courses.
2. On release of the online forms by the colleges concerned, students can submit the application online from their login. In case, there is problem of connectivity, college admin can submit the application on the basis of request from the student considering Covid-19 pandemic situation.
3. Upon submission of the forms, the students will be able to submit their examination fees online through different methods available. In case of non-availability of online payment facility with the students, provision would be available to pay the fees of the students by the colleges as earlier.
4. After payment of the fee(s) student must download the form for future reference.
5. Process of collection of signed forms would be taken care by the colleges, and such forms need to be submitted to the University in due course of time, as per notification/intimation for the same.
6. After submission of the fee, the admit cards will be generated online in the student login.
7. Provision of appearing in the online examinations would be available for the students for whom admit card is issued.
8. The following would be different dates for different activities for the above mentioned purpose.

Dates for fill-up for special supplementary Evaluation 2020-21 for Backlog Students	
11/09/2021	Availability of forms and submission of forms for special supplementary 2020--21
15/09/2021	Last date for release of forms for the students
16/09/2021	Last date for the students for online submission of the form.
18/09/2021	Last date for submission of the Fee online by the students or colleges
21/09/2021	Tentative date for generation of admit Card
24/09/2021	Commencement of examinations

Fees per semester: Rs 1000/-

For any further information, students are advised to visit the notice section of the exam portal or contact their college concerned.

(Dr. Subhashis Datta)
Controller of Examinations