

**NETAJI SUBHASH ENGINEERING COLLEGE
TECHNOCITY, GARIA, KOLKATA-700152**

NSEC/ADMIN/REGN./421/19-20

5.12.2019

NOTICE

With reference to the University's Order No. MAKAUT/2019/LegalCell-28 dt. 4.12.2019, the student records (following documents) of **First year/Lateral entry** are required to be submitted at MAKAUT,WB for issuance of Final Registration Card.

- 1. Students' Aadhar Card (copy)**
- 2. Students' Rank Card (copy)**
- 3. Students' Allotment Card (copy)**
- 4. Students' Birth Certificate (copy)**
- 5. Students' Caste Certificate (if required)**
- 6. Students' X/XI/XII/Polytechnic/UG certificates**
- 7. Students' Original Migration Certificate (if required)**

First year/Lateral Entry students are therefore advised to submit these documents at the Administrative Office through their Class Representatives within **10.12.2019**.

HoD's are requested to provide wide circulation of this notice so that the students submit their required documents within the stipulated date.


PRINCIPAL



Copy forwarded for information and necessary action to :-

1. Director
2. Registrar and Administrator
3. All HoD's
4. Administrative Office
5. Notice Boards
6. Institute website