

**NETAJI SUBHASH ENGINEERING COLLEGE
TECHNOCITY, GARIA, KOLKATA-700152**

Ref. No: NSEC/Registration/82/2022-23

Date: 03.11.2022

URGENT NOTICE

Document Verification for Registration of 1st Year B.TECH (WBJEE ALLOTTED) in A.Y.2022-23 as per MAKAUT Directives (Refer to document No.25/6797 dt. 20.10.2022) and payment of University Development and Registration fees

The verification and certification will be held at the COMPUTER CENTRE (ADMIN BLDG-3rd floor) as per the following schedule:-

STREAM	DATE	TIME OF ONLINE SUBMISSION
BTECH EE (WBJEE_ALLOTTED)	07.11.2022	11.00 a.m.- 1.00 p.m.
B.TECH CSBS(WBJEE_ALLOTTED)	08.11.2022	11.00 a.m.- 1.00 p.m.

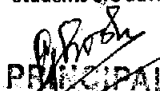
- All students of above noted programmes for A.Y.2022-23 are hereby informed to produce the documents in original along with a photocopied set as mentioned below for certification from college and Registration process.
 - Student DOB
 - Student Allotment/ Rank Card
 - P I copy (physical reporting document)
 - Anti-ragging (For Anti ragging declaration the students need to visit the website www.antiragging.in of UGC and submit a form declaring the same and after successful submission an acknowledgement id will be provided and after providing the same id in the anti-ragging website two forms will be downloaded. These forms need to be uploaded as declaration for anti-ragging)
 - Domicile Document (For students who belong from West Bengal)
 - Caste Certificate (when applicable)
 - Last Qualifying exam Mark sheet
 - Aadhaar card
 - Student photo
 - Student signature
- After successful entry of student's data, a Ref No. will be generated against each student and simultaneously registration application form link will be sent to the students at registered email
- Students can access the registration application form from their respective mail. A form will be provided where the students need to upload their all credentials in accordance with available document.
- Students need to upload the soft copies which are to be verified by the college/department on photocopy with their official seal/stamp. These documents are to be uploaded after due certification by the college authority
- After successful submission a form with all the filled-up credentials will be downloaded, which have to be duly signed by the students and their guardian.
- All the verified documents along with the downloaded signed form need to be kept for further process

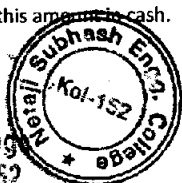
Amount of MAKAUT Registration & Development Fees for B.TECH

Registration Fees = Rs.500/- + Dev. Fee for BTech Rs.2200- (@ Rs.550/-per year)

Total payment= Rs. 2700/-

Students are advised to bring this amount in cash.


PRINCIPAL
Netaji Subhash Engineering College
Technocity, Garia, Kolkata-700152
West Bengal, India



- cc:
- Director
 - Registrar
 - Dean (Academic)
 - All HoD's / In-Charges/Admin/Notice Boards/Library/Website- with request to circulate/announce it to the students of respective Departments for compliance.
 - Prof. I. Ghosh- Is requested to coordinate the entire process