



**NETAJI SUBHASH
ENGINEERING COLLEGE**

*Approved by AICTE and Affiliated to Maulana Abul Kalam Azad
University of Technology, West Bengal
(Formerly known as West Bengal University of Technology)*

Ref. No.:

Ref No: Est-1-16/256-Notice

Date :

14th March 2020

NOTICE

As per instruction from the competent authority of MAKAUT dated 14th March 2020, all classes and laboratories (including Unit tests) will remain suspended till 31st March 2020. All HODs are, therefore, requested to convey the message to their respective students.

College administration will remain open for the interests of the students and staff members till 31st March 2020.

Group D staffs are hereby informed to attend their respective departments to maintain cleanliness and hygienic atmosphere of the institution. All the classes and laboratories of their departments should be kept clean and organised.

The respective HODs and their faculty & technical staffs are requested to make frequent visits to their respective departments to set the house in order. The faculty members, who are involved in different college activities, will attend college, as and when required.

Prof P S Pal is requested to post the notice in NSEC website.

(Director)

Est-1-16/256-Notice dated 14th March 2020

CC: Managing Director, TIG
Executive Director, TIG
Director, HR TIG
Principal, NSEC
Registrar, NSEC
Administrative Officer
Accounts Department
Spare copy

(Director)



Maybe circulated to all the depth

Hrishikesh Mandal <nsecdirectorhm@gmail.com>

16/03/2020

Fwd: TIG HR/Notification Regarding "Suspension of Classes & Hostel Evacuation" /with effect from Monday, 16th March, 2020 up to 31st March, 2020

Tirthankar Datta <ask.tdatta@gmail.com>

Sat, Mar 14, 2020 at 6:45 PM

To: Hrishikesh Mandal <nsecdirectorhm@gmail.com>, hod.me@nsec.ac.in

Notification Regarding "Suspension of Classes & Hostel Evacuation"

Attention: Vice-Chancellor, Directors/Principals/Registrar/HODs of all Techno India Group Schools/Colleges/University.

As the situation around the novel Coronavirus (COVID-19) continues to evolve, we are constantly monitoring the updates from the World Health Organization and Government agencies.

In View of the evolving situation on the spread of Novel Corona Virus, the advisories issued by WHO, UN and other Government agencies and as a matter of abundant precaution to check its spread in the state of West Bengal, it has been decided by the competent authority and this is to inform all concerned School, Colleges & University will remain closed from 16th March 2020 to 31st march 2020 in public interest. The internal examination of these institutions will also remain suspended during the said duration. However, all the board and university examination will continue.

You are hereby advised to take immediate action on below mentioned issues without any further delay:

1. Taking serious view of the Global wide spread Coronavirus and in the interest of students, all face to face Classroom Activities at the Campus are 'Called Off' with effect from Monday, 16th March, 2020 up to 31st March, 2020 as a precautionary measure.
2. In view of the above, you are hereby requested to use **virtual learning platform along with Online Classes** from next week so that there is **minimum academic loss to the Students**. Details regarding the procedure and schedule of online classes will be guided by the Academic Coordinator or Head of the Institution of all TIG Schools/ Colleges/University/NBU CIS/TIG Skill Academy.
3. All Faculty and Staff Members of Techno India Group Campuses will continue to observe the normal working hours till further notice and all other activities related to **Admission, Fees Collection, Administration, projects and Maintenance related work will continue** as per work schedule of the Institute.
4. All Colleges/School/University's hostel have to be vacated and circulate hostel evacuation notice by the Head of the Institution (also, you are hereby advised to make separate agreement at Hostel for foreign national, if any) from the forenoon of **15th March 2020** to till further instructions & all other activities pertaining to residential student at the Campus are 'Called Off' with effect from Monday, 16th March, 2020 up to 31st March, 2020 as a precautionary measure.
5. TIG Corporate will operate as business as usual with focus attention towards current developments

All TIG School, Colleges, University's Student related activities/events are cancelled until further notice.

You are advised to wait for the further guidelines pertaining to address the academic loss to the Students.

However, the Board and University Examinations would be held as per schedule.

The safety and well-being of our students is of paramount importance to TIG Family.

Dr. Sanku Bose
Group CEO
Techno India Group