



Netaji Subhash Engineering college

Techno City, Garia, Kolkata – 700 152

ACTION TAKEN REPORT ON THE RESOLUTIONS OF THE INTERNAL QUALITY ASSURANCE CELL

Action Taken on the Resolution of the meeting held on 31/05/2019

Agenda	Resolution	Action Taken
1. Confirmation of the Minutes and Resolution of the Last Meeting	The minutes and resolution of the last meeting of IQAC held on 15/02/2019 were confirmed by the members present.	
2. Continuous Evaluation System	The college will adopt and implement continuous evaluation system to award internal marks from the 2018-2019 academic sessions for all students in accordance with the university's new proposed guidelines. The whole exercise of internal assessment will be carried out within 100 marks (Internal Tests: 50 marks, Assignments: 40 marks & Quiz: 10 marks) and internal evaluation of practical for 100 marks.	College has adopted four (04) no. of continuous evaluations (CAs) system for awarding internal marks. Normally 4 no. of CAs each having 50 marks will be conducted: 2 based on internal test & 2 based on assignments and quizzes. The internal evaluation for laboratory would be based on test / viva / quiz / presentation / seminar/GD, etc.
3. Review of NAAC Report & NBA Re-accreditation	The NAAC grade sheet, graphical score on quantitative and qualitative metrics, DVV and peer team metric wise score report were reviewed thoroughly. The observation (strength / or weakness) by peer team on each qualitative metrics are reviewed and decided to overcome through successive Annual Quality Assurance Report (AQAR). The college will apply for re-accreditation for four NBA	A special meeting was conducted regarding NAAC accreditation report in presence of HODs and senior faculty members. All low score matrices both quantitative and qualitative were thoroughly reviewed and suggestions were noted for improvement. The accreditation report is also reviewed in IQAC meeting and possible measures were taken. It is decided that all NBA accredited

	accredited programs viz. BME, CSE, ECE & EE in due course of time. The coordinator for NBA will take appropriate actions for re-accreditation.	programs will prepare compliance report and will update SAR accordingly.
4. Policies for holistic academic ambiance Miscellaneous	Year-wise meritorious and deserving students will be awarded with a token of recognition of their performance. Students related data viz. Attendance, internal marks, results, etc are available for direct access. The institute will form special committees for continuous quality improvement in teaching learning process.	Meritorious students were awarded with a token gift and a certificate of appreciation on college day. The college has formed four special committees viz. ICT based Educational Committee, Programming Proficiency Committee, Website Development Committee & Mentorship Implementation Committee for continuous quality improvement of teaching-learning processes of the institution.
5. Faculty Development Program	In-house need based faculty development program are to be planned and implemented by the departments. At least 2-3 such faculty development programs are to be arranged during semester breaks.	Four in-house faculty development programs were organized viz. CSE, EE, ECE and CE departments.
6. Miscellaneous	No issues have been raised.	

Sd/-
Prof. (Dr.) S.Roy
Coordinator-IQAC

Sd/-
Prof. (Dr.) T. Datta
Chairman-IQAC