



Netaji Subhash Engineering college

Techno City, Garia, Kolkata – 700 152

ACTION TAKEN REPORT ON THE RESOLUTIONS OF THE INTERNAL QUALITY ASSURANCE CELL

Action Taken on the Resolution of the meeting held on 08/12/2018

Agenda	Resolution	Action Taken
1. Confirmation of the Minutes and Resolution of the Last Meeting	The minutes and resolution of the last meeting of IQAC held on 10/08/2018 were confirmed by the members present.	
2. Department-wise detailed Academic Calendar	Departmental academic calendar in detailed manner has to be prepared including academic activities and co-curricular and extra-curricular activities. All departments will follow and monitor the activities as per the academic calendar.	All departments prepared academic calendar for Jan-June 2019. Departments will also prepare departmental planning for next three years. Department-wise back to class programs are initiated in the departments.
3. Practices for improving student attendance	Policies have to be adopted for improving student attendance through close monitoring, early intervention, displaying attendance, informing guardians and online monitoring through ERP. Poor attendance will be penalized and very good attendance will be rewarded.	Students' attendance is displayed in the departmental notice board after each 30 days. SMS system is implemented for poor attendance. Students are awarded with certificate for good performance.
4. Employability enhanced education	All departments will plan and implement industry expert lectures, alumni interaction and peer teaching in the curriculum. Skill and project-based value added training will be provided on the basis of gradation. Preferences will be given for training	Alumni interaction and teaching "Back-To-Class" are arranged department-wise at regular interval. Soft skill and aptitude test classes are introduced in the routine. The coding class, brush up session and mock interview are executed as per the approved schedule.

program on coding skill, soft skill and communication skill.

5. Road map for academic excellence

Accreditation status from NAAC & NBA and Institutional autonomy will be given maximum preference and has to be obtained. Special efforts have to be put for enhancing the activities of Entrepreneurship Development Cell (EDC) and enriching the research activities through obtaining R&D Projects from Govt. agencies viz. DST, AICTE, MNRE etc.

The Institute is accredited by NAAC with B+ & four programs (BME, CSE, EE & ECE) are accredited by NBA. Decision has been taken for NBA accreditation for other programs. EDC has arranged several programs on innovation and prototype completion. Five project proposals have been submitted to AICTE under SERB.

5. Miscellaneous

No issues have been raised

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Prof. (Dr.) S.Roy
Coordinator- IQAC

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Prof. (Dr.) T. Datta
Chairman-IQAC