

NETAJI SUBHASH ENGINEERING COLLEGE
Techno City, Garia, Kolkata – 700152

**ACTION TAKEN REPORT ON THE RESOLUTIONS OF
THE INTERNAL QUALITY ASSURANCE CELL**

Action taken on the Resolution of the meeting held on 08/ 07/ 2015

Agenda	Resolution	Action Taken
1. Confirmation of the Minutes and Resolution of the Last Meeting	The minutes and resolution of the last meeting of IQAC held on 07/ 05/ 2015 were confirmed by the members present.	
2. Preparation of Accreditation by NBA	The members reviewed the status of preparation of SSR for applying for accreditation by NBA. They also provided several suggestions regarding the same.	
3. Advance training on Domain knowledge	The members present discussed about the conduction of advamnced trainings for the students to increase about their employability. The emphasised for training in the domain of Cloud Computing for the students of CSE and IT, Applications of Auto CAD programme for the students of ME and EE. It was resolved that the issue must be placed before the academic committee for implementation.	The college is keen to adopt NPTEL Massive Open Online Courses (MOOCs) to facilitate the teaching-learning process and enhance the employability of graduates. Prof.Partha Sarathi Pal, Asso. Prof.-EE will act as Single Point of Contact (SpoC) for NPTEL Local Chapter in our college. Prof. S.K.Bhattacharya, Dean-Academic Affairs and R&D will take necessary administrative action. Also, Domain knowledge training program (total 42 hours: 24 hours for Technical & 18 hours for aptitude) is to be arranged by the department before the commencement of academic program for the next semester. The department will identify the course (topics) and instructors, and will submit the program schedule along with the budget to the Principal for approval. All HODs will submit the list of students who are yet to confirm their summer training to the TPO. The T&P Cell will arrange the necessary training for them.
4. Academic and Administrative Audit of the College	The members discussed about the academic and Administrative for the last academic year and the Principal informed that already the initiative has been taken. The members expressed their	

satisfaction.

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| 5. Digital Library | The members discussed about initiation of the process of digitising the central library of the college. Other than the existing books, journals and research papers in the library, the same should be improved with resources like E journals, E books, Remote access system, proper book searching software, etc.
It was resolved that the college authority would be suggested for improvement, upgradation and digitisation of the library | Complied |
| 6. Miscellaneous | Nothing was discussed | |

Sd/-
Prof. (Dr.) S.Roy
Coordinator-IQAC

Sd/-
Prof. (Dr.) A.K.Ghosh
Chairman-IQAC