



NETAJI SUBHASH ENGINEERING COLLEGE

Techno City, Garia, Kolkata – 700 152

STUDENTS WELFARE POLICY

1. PREAMBLE

Netaji Subhash Engineering College (NSEC) is committed to providing adequate opportunity and support to the students pursuing higher technical education in the institute with different social, cultural, economic and vernacular backgrounds. The institute has adopted a broad policy of students' welfare to support them to adjust and feel comfortable in the new environment and different educational system, inculcate in them the ethics and culture of the engineering profession, to have a holistic outlook towards life, motivated to serve the society and nation at large.

2. OBJECTIVES

The objectives of the Students Welfare Policy Netaji Subhash Engineering College are:

- 2.1. To provide a pleasant environment where students will pursue their higher studies to fulfill their ambitions and expectations of society. The institute provides an excellent academic ambiance with all possible facilities /amenities.
- 2.2. To provide the students with a supportive environment that will be conducive to their studies, and mental and cultural development. And also to provide an environment that includes the absence of threats, harassment, gender inequality, linguistic differentiations, racial or religious vilification, etc.
- 2.3. To identify the issues faced by the student community related to academics, social life, mental and physical health, and career and address them through welfare activities.
- 2.4. To inculcate among the students have holistic outlook towards life, a sense of personal and social responsibility for their actions and decisions; a sense of personal dignity and worth; a feeling of belonging to the wider community; a caring attitude towards others and ability to form satisfying and stable relationships.
- 2.5. To aware the students through seminar/symposium cross-cutting issues relevant to Gender Equity promotion, Environment and Sustainability, Human Values and Professional ethics; self-reliance; and a sense of cultural identity.
- 2.6. To organize programs like National Festivals, Birthday and Death Anniversary eminent national and international personalities to inculcate among the students with nationalistic sprits.
- 2.7. To help the fresher to adjust and feel comfortable in a new environment and educational systems, inculcate in them the ethics of the profession and institute, help

them to build bonds with fellow students and faculty members and expose themselves to a sense of larger purpose and self-exploration.

- 2.8. To assist financial support for needy students, especially for underprivileged and minority communities.
- 2.9. To assist the students with residential accommodation both in institutes' hostels or institute-approved private lodges. Will take care of the proper functioning of the hostel so that they feel comfortable and pursue their studies and other activities.
- 2.10. To take proper care of the physical and mental health of all students and students with behavioral disorders both at home and institute, remedial services through medical units and psychological counseling centers.
- 2.11. To guide the students to build up their career and placement supports.
- 2.12. To promote students' co-curricular and extra-curricular activities.

3. HIGHLIGHTS OF STUDENTS WELFARE POLICY

The students' welfare office headed by the Dean of students will prepare and preserve an exhaustive data bank of student's information which includes in addition to detailed personal information, the academic background, economic status of their family, their vernacular, health records, any especial proficiency other than academics to provide necessary support/assistance as and when necessary.

4. STUDENTS WELFARE COMMITTEE

- 4.1 A committee known as the "Netaji Subhas Engineering College Students Welfare Committee" (NSECSWC) is to be formed to implement the policy. The committee in addition will identify the issues faced by the students' community of the institute related to academic, social life, physical and mental health, and career and address them through welfare activities.
- 4.2 Composition of the committee:
 - Director/Principal – Chairman
 - Three senior faculty members of which one should be from BSEH department
 - Three student representatives of which one should be from PG program
 - Institute Medical Officer
 - Institutes Psychological Councilor
 - Training and Placement Officer
 - Sports Officer/in-charge
 - Dean of Students-Member Secretary/ Convener
- 4.3 The quorum of the meeting will be one-third of the total members plus one. Normally meetings of the committee should be held bi-monthly but in case of urgency there may be more.

4.4 Tenure of the committee will be three years thereafter new committee will be formed, and student members will be selected every year. The committee may co-opt any other member as and when required.

4.5 As students' welfare is an all-out activity, the committee will implement it through different departments/ sections of the institute meant for students' welfare, under its guidance and supervision. Some of the welfare activities and responsible departments/sections as mentioned below:

Academic welfare: respective departments and mentors.

Physical health: medical unit of the institute.

Mental health and behavioral disorder: psychological counselors and mentors.

All round development: sports, cultural unit and Dean of students' office.

Residential accommodations and facilities: Dean of students' office.

Financial support: Dean of students' office.

Career guidance and placement supports: Training and placement office, Dean academic and Head of respective departments.

Society outreach social service activities: NSS, NCC Units.

Any other welfare supports: Dean of students' office.